



WECAN

Training - Consulting - Business Solutions

ABOUT US

WeCan is a pioneer foundation, founded in 2017 as freelancing business. It was registered in Jordan in 2021 (Registration number 505767). We specialize in effective accounting , financial management , human resources and management consultancies ; and training and capacity building. We will support you too in acquiring skills which will supplement your progress and expertise while developing your capabilities and competence.

We provide constant and consistent support to individuals, businesses, and communities . We maintain a special focus on NGOs in the humanitarian sector, improving their financial and administrative performance.

We can assist you with ongoing projects and with help you meet particular requirements , whether from donors , external parties , or governmental authorities.

WeCan links education and training. We provide training courses, assist in policy procedures , and help coordinate workflow and administrative organization. We provide our services to all countries and all sectors.

OBJECTIVES

To assist with: Effective accounting , Human and financial resources, Management consultancies, Training, Capacity building and General business solutions.

■ OUR SERVICES

- Consultancy and Advisement
- Financial and Accounting Systems and Services Development
- Logistics Services
- Marketing and Outreach
- Human Resources Management
- Business and Training Events Management
- Designing, Implementing, and Managing Training Programs
- Business Development Services and Solutions
- Monitoring and Evaluation
- Social and Community Services and Solutions for the Humanitarian Sector
- Designing, Implementing and Managing Profit and Non-Profit Programs and Projects

■ VISION

Working hand in hand for a prosperous future for individuals, businesses and societies.

■ Mission

Supporting individuals , business and societies by providing tailored services and solutions across all sectors.

■ Our Core Values

- Integrity.
- Hard work.
- Quality.
- Accountability.
- Trustworthiness.
- Constant Improvement.
- Collaboration and Partnership.

BUSINESS SERVICES

WeCan Foundation provides a complete range of Accounting, Human Resources, Logistics, Administrative and Project Management services for all types of businesses.



Accounting Services

YOUR ACCOUNTANT PACKAGE

- Provide a full range of services revolving around accountancy, bookkeeping, payroll, & administration to business.
- Accounting and bookkeeping services (monthly, quarterly and annually).
- Maintain a system (Accounting software) for recording and all types of financial transactions.
- Each of our clients has a dedicated account manager whose responsibility it is to ensure that the client's requirements in accounting, bookkeeping, administration, and consultancy are met.

Bookkeeping Services

- Managing accounts with day-to-day transactions .
- Allocate and track expenses .
- Month-end closing .
- Accounts payable inclusive enter bills, allocate and track expenses .
- Monthly Reconciliation: Cash and bank .
- Accounts receivable: Manage invoices, record received payments and deposits.
- Monthly or yearly financial statement preparation .

Maintain Books & Documents

- Cash payment or receipt vouchers and book.
- Bank payment or receipt vouchers and book.
- Bank mandates and authorized signatories' file.
- Daily petty cash book.
- General Ledger.
- Fixed Assets Register.
- Contracts and agreements.
- Attendance Register.
- Budget copies of various grants.
- Cancelled check register.
- Journal vouchers.

Report Business Transactions

by preparing the main reports in the financial statement:

- A statement of financial position to represent the financial health of the business.
- A statement of activities to show revenue and expenses per project .
- A statement of functional expenses to show the total expenses incurred by the business along with the details of the expenses spent by diving it into funds and category wise (project expenses, administrative expenses, activity expenses)
- The statement of cash flow to show the funding and cash moved in & out of business .

Other Services:

- Create budget per projects/for a set period of time to predict expenses and allocate resources for the business.
- Analyze of every project properly based on the financial data.
- Budget management and planning the financials.

BUSINESS SERVICES



Develop Policies and Procedures

Designing policies and systematic procedures in Finance, Logistics and Procurements , Human Resources and MEAL (Monitoring, Evaluation, Accountability and Learning) to have many long-term benefits for your business.



Staff Training and Capacity-building

- Basic training to staff to ensure all staff are aware of their obligations and procedures, for the transfer of skills and knowledge towards developing capabilities of business for achieving professionalism.
- **Entrepreneurship** Training Courses



Human Resources Services

- Preparation of monthly payroll summary
- Preparation of employee payslips.
- Preparation of employment contracts.
- Leave Management.
- Employee file Management.
- Preparation of Terms of Reference (TORs).



Program and Project Management

- Provide project management services to help your organization in achieving project goals and objectives within scope, time, and budgetary constraints. and optimizing the allocation of resources and integrate the inputs that will drive the completion of the project's objectives.
- Evaluating your programs and services offered to beneficiaries.
- Linkage of project activities and financial management of the business.
- Project monitoring and evaluation in association with the experts in the particular field.
- Risk Management and governance.
- Manage partnerships.
- Project design and writing proposals.

OUR CLIENTS

مؤسسة
المرتقى للتنمية



Almortqa Foundation
for Development (MFD)



Sabe' Sanabul Organization
for Relief and Development
(SSORD)



AFKAR for Development & Relief.
Erbil, Iraq. May 2017



Al-Mesbar

Al-Mesbar Organization
for Development



Civil Rights Foundation for
Culture and Media.



Future Pioneers
Empowering Communities

Future Pioneers for Empowering
Communities' Members in the
Environmental & Educational Fields
(FPEC).

ETAR
media

Al-Mesbar Organization
for Development

OUR PARTNERS



ELITE FUTURE
Financial Consultancy



📍 8 Thabet Bin Dinar St., Khalda, Amman, Jordan.

☎ +962 (0) 796 317 003

✉ Info@wecangoup.com

🌐 www.wecangoup.com

